**Date:** [Insert Date]

**Customer Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** |  | | |
| **Email:** |  | **Email:** |  |
| **Address:** | [City, State, ZIP Code] | | |

**Product/Service Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Product/Service Purchased:** |  | | |
| **Date of Purchase:** |  | **Invoice/Order Number:** |  |

**Feedback Section**

1. **Overall Satisfaction**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| How satisfied are you with our product/service? | Very Satisfied | Satisfied | Neutral | Dissatisfied | Very Dissatisfied |

1. **Quality**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| How would you rate the quality of our product/service? | Excellent | Good | Average | Poor | Very Poor |

1. **Value for Money**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| How would you rate the value for money of our product/service? | Excellent | Good | Average | Poor | Very Poor |

1. **Customer Service**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| How would you rate your experience with our customer service? | Excellent | Good | Average | Poor | Very Poor |

1. **Timeliness**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| How satisfied are you with the delivery time/response time? | Very Satisfied | Satisfied | Neutral | Dissatisfied | Very Dissatisfied |

**Additional Comments**

Please provide any additional comments or suggestions you may have:

|  |
| --- |
|  |
|  |
|  |

**Recommendation**

|  |  |  |
| --- | --- | --- |
| Would you recommend our product/service to others? | Yes | No |

**Follow-Up**

|  |  |  |
| --- | --- | --- |
| May we contact you for further feedback or to follow up on your comments? | Yes | No |

Thank you for taking the time to provide us with your feedback. Your input is invaluable in helping us improve our products and services.

**[Your Company Name]**  
**[Your Address]**  
**City, State, ZIP Code**  
**Phone: [Your Phone Number]**  
**Email: [Your Email Address]**  
**Website: [Your Website]**