**Property Address:** [Property Address]

**Tenant Information:**

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | | |
| Phone Number: |  | Email Address: |  |

**Landlord/Property Manager Information:**

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | | |
| Phone Number: |  | Email Address: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Move-In Date:** | [Move-In Date] | **Move-Out Date:** | [Move-Out Date] |
| **Assessment Date:** | [Assessment Date] | | |

**General Condition:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Area** | **Condition at Move-In** | **Condition at Move-Out** | **Comments** |
| Living Room |  |  |  |
| Kitchen |  |  |  |
| Bedrooms |  |  |  |
| Bathrooms |  |  |  |
| Hallways |  |  |  |
| Floors |  |  |  |
| Walls/Ceilings |  |  |  |
| Windows/Doors |  |  |  |
| Electrical Fixtures |  |  |  |
| Plumbing Fixtures |  |  |  |
| Appliances |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Specific Issues/Repairs Needed:**

| **Item/Area** | **Issue Description** | **Responsible Party** | **Comments** |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

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|  |

**Additional Comments:**

|  |
| --- |
|  |
|  |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Tenant's Signature:** |  | **Date:** |  |
| **Landlord/Property Manager's Signature:** |  | **Date:** |  |

**Terms and Conditions:**

1. This form should be completed and signed by both the tenant and the landlord/property manager.
2. The tenant is responsible for reporting any issues or damages not listed on this form within [number] days of moving in.
3. The tenant agrees to maintain the property in good condition and return it in the same condition as at move-in, except for normal wear and tear.
4. Any damages beyond normal wear and tear may result in deductions from the security deposit.

Feel free to customize this form according to your specific requirements.